



1st Annual Safety Office Training Creating a Practical, Virtual, Three-ring Binder for Required Safety and Compliance

April 5, 2024

Zoom Webinar

Karen K. Daw, MBA, CECM

Preliminary Program

8:30

Amp Up Your Career as a Top-shelf Safety Officer

- Value who you are and what you bring to your dental office
- Build your brand as a safety officer throughout your career
- Create a culture of safety and compliance that you can be proud to lead
- Set a monthly safety meeting agenda with presentation ideas

9:40

Infection Control Essentials

- Implement and monitor proper infection control protocols
- Ensure correct use of personal protective equipment (PPE)
- Ensure proper sterilization of instruments
- Ensure appropriate disinfection of surfaces

12:00 Break

12:30

Emergency Preparedness: Protocols, Response Training, and Readiness

- Develop emergency protocols
- Train staff members on how to respond to emergencies
- Ensure readiness for fires, natural disasters, and medical emergencies
- Discuss emergency preparedness at your monthly safety meeting

1:30

Chemical and Hazardous Materials Safety: Storage, Handling, and Disposal

- Help the dental office comply with OSHA regulations
- Monitor compliance to avoid penalties
- Discuss

2:30

Patient Safety

- Verify that the dental office has adequate safety measures in place
- Ensure patient safety is a top priority

Protect patients from physical harm and infectious diseases

3:30

Got Get 'Em Tiger!

Discuss the parameters of your safety officer role with current and new staff

Set your monthly safety meeting plan

Communicate safety infractions with kindness and authority to dental team members

3:45 Adjourn

Note: Your instructor will give you multiple, brief stretch breaks during the morning sessions.

Meet Our Expert

Karen K. Daw, MBA, CECM, is an award-winning national speaker, author of numerous articles and CE courses on safety in dentistry, and a trainer for practices and healthcare systems across the country. She earned her BA from the Ohio State University and her MBA, concentrating on Healthcare Administration and Business Management. After graduating from Karen, the Emergency Department recruited her as Assistant Director of Sterilization Monitoring and Health and Safety Director for the OSU College of Dentistry. Since then, her career has expanded to training, consulting, and compliance management worldwide. Karen is a proud Organization for Safety Asepsis and Prevention member, where she also served as co-chair for their Annual Conference and Infection Control Boot Camp.

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