Paid Summer Internship Opportunities
(Please Post This Announcement)

Align Technology, Inc. (the makers of Invisalign® aligners) has research assistant positions available for students seeking summer internship opportunities. These opportunities are full-time positions for a minimum of 8 weeks during the summer.

Applicable candidates include:
- Pre-doctoral graduates with science degrees (e.g., biology, chemistry, informatics)
- Graduate dental students (orthodontic experience preferred, but not necessary)
- Post-Graduate Dental  (e.g. orthodontic residents)

R&D opportunities include both laboratory-based and clinical-based research. Positions are located at Align’s corporate headquarters in San Jose, CA. Candidates must currently be registered at a university to be considered for the position.

To apply for an R&D internship at Align Technology, Inc., please submit a cover letter detailing your interest, include any relevant research experience, and a resume with a current GPA. Resumes are accepted beginning March 1, 2016. Resumes and cover letters should be sent electronically to clinicalresearch@aligntech.com.
Job Title: Clinical Research Intern  
Department: R&D

SUMMARY  
This position is responsible for assisting the Research Associate(s) in the Clinical R&D department. The Research Intern will help with daily tasks and work closely on research studies.

ESSENTIAL DUTIES AND RESPONSIBILITIES
- Presentation on program participation.  
- Data collection of clinical research cases.  
- Updating reference articles to the clinical binders.  
- Scanning models when assigned.  
- Archiving models from ongoing studies.  
- Create packaging/shipping boxes.  
- Follows all departmental and company procedures as indicated in quality, administrative, or other systems.  
- Comply with all safety policies, practices and procedures. Report all unsafe activities to supervisor and/or Human Resources.  
- Assist with documentation and organization of various projects.  
- Assist with development of presentation materials including handouts, posters, graphs and PowerPoint presentations.

Additional responsibilities:  
Other duties may be assigned

QUALIFICATIONS
- Current pre-doctoral graduate, dental student or dental post-graduate with dental degree.  
- Experience with data management, including using word-processing, spreadsheet and database software helpful.  
- Willingness to be reassigned to different tasks in a fast-paced research environment.  
- Regard for patient privacy essential.  
- Professionalism in interacting with practitioners and academicians.  
- Good oral and written communication skills. Strong writing skills helpful.  
- Organizational skills and ability to prioritize tasks in order to meet deadlines.  
- Strong attention to detail and ability to ask clarifying questions.  
- Ability to work independently with only general supervision as well as cross-functionally.  
- Competency in Microsoft Word, PowerPoint, Excel, and Access preferred.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE
- Bachelor's degree in Science or Business  
- DDS in process or received
Align Technology, Inc.  Job Description

PHYSICAL DEMANDS & WORK ENVIRONMENT
The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.
Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

- Physical Demands: While performing the duties of this job, employee is occasionally required to stand, walk, sit, and use hands to handle objects and tools; reach with hands and arms, talk and hear. Employee must occasionally lift and/or move light to moderate weight. Specific vision abilities required by the job include close vision and the ability to adjust focus.
- Work Environment: The noise level and temperature in the work environment is usually moderate.

WORK SCHEDULE / HOURS
Regular business hours